



Sender Information Please enclose the completed form with the delivery.

First name:	Name:
E-Mail:	Telephone number:
Company:	
Street & number:	Department:
Zip code & city	Order number:
<input type="checkbox"/> Different billing address	
Company:	
Street & number:	Department:
Zip code & city:	E-Mail:

Your order to Spaelti-TS AG

Order processing

<input type="checkbox"/> Proceed with calibration without a quotation	<input type="checkbox"/> Repairs up to CHF 100 per repair case without quotation (excl. calibration costs)
<input type="checkbox"/> Provide a quotation	<input type="checkbox"/> Return of rental equipment
<input type="checkbox"/> According to existing maintenance contract or quotation	Number :

(For cost estimates on repairs, a fee of CHF 40.00 per device applies if the repair is declined)

Selection of the measurement method

The following work is carried out: External cleaning of the housing and the tip holder, functional check, leak test, gravimetric calibration documented on an SCS certificate (ISO/IEC 17025 accredited).
Two procedures are available (please check the appropriate box):

<input type="radio"/> SCS calibration reference measurement method ISO8655-6	Tip change after every 5 measurements Measurement at 3 volumes 10 measured values per volume
<input type="radio"/> SCS calibration alternative method ISO8655-7-2022 A.2	No tip change Measurement at 3 volumes For recalibration, 4 measured values per volume After repair or adjustment 10 measured values per volume

(Multichannel pipettes are always carried out according to the ISO8655-6 reference measuring method)

Information on the standard procedure for maintenance work on volumetric measuring devices

Receiving inspection	Manipulation of the device for recovery of the functionality	Outgoing inspection
Upon passing the entrance examination, the entrance certificate will also be valid as an exit certificate.	If the entrance examination is not passed, a repair and/or an adjustment will be initiated.	After a repair or adjustment, an exit calibration will be performed. Carried out calibrations will be invoiced.

Safety declaration

With my signature, I confirm that:

- That the devices have been carefully cleaned and decontaminated. (Device list page 2)
- That there is no risk of bacteriological, virological, chemical or radioactive contamination.
- That I am authorized to make such declarations on behalf of the represented company / laboratory.

Comments to the safety certificate / precautionary measures to be taken:

Name (block capitals)	Date	Signature



List of your volumetric measuring devices (for more than 15 devices, a signed device list can also be enclosed).

Manufacturer / Type (Example: Eppendorf Reference 2)	Quantity Channels (Ex: 1)	Volume (e.g.: 10 - 100)	Serial number (Ex: F124387)	Internal number (Example: No. 17)
1				
Remark / error description:				
2				
Remark / error description:				
3				
Remark / error description:				
4				
Remark / error description:				
5				
Remark / error description:				
6				
Remark / error description:				
7				
Remark / error description:				
8				
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9				
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10				
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12				
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13				
Remark / error description:				
14				
Remark / error description:				
15				
Remark / error description:				



Delivery bill - Gebenstorf

Spaelti-TS AG
Wiesenstrasse 13
5412 Gebenstorf

For deliveries to: Gebenstorf (Head office)

- Please use this page as a delivery bill to process the shipment of your goods to Gebenstorf.
- If you need assistance, our customer service team will be happy to help.



Delivery bill - Allschwil

Spaelti-TS AG
Gewerbstrasse 7
4123 Allschwil

For deliveries to: Allschwil (branch office)

- Please use this page as a delivery bill to process the shipment of your goods to Allschwil.
- If you need assistance, our customer service team will be happy to help.

IMPORTANT: Shipping to Allschwil is only available to our customers who have been informed in advance.